

TeamLeader™ is an online workplace for managing your teams and everything they do.

Today's managers face new challenges. Their teams are scattered, dynamic, empowered and a lot more complex! It's difficult to keep track of who's doing what, what's due and when. Managers are inundated with email and information.

With TeamLeader, you'll always know what's late, who's doing what and what's coming due. And you'll always have info at your fingertips to make day-to-day decisions. You'll be in touch, whether your employees are next door or scattered around the world.

The best part is that TeamLeader is easy! No project plans to write – just add users and start assigning tasks in real time. It's available on the cloud, so we manage your system administration: hosting, scaling, upgrades and backups in a secure data center. It's a solution you can trust, with installations in eight countries: commercial, government and academia: including NASA, University of Illinois, Seattle Police Dept. and more.

Ready to get started? Sign up for a free trial at: <http://www.teamhost.com>, or call (888) 302.4533 x701 for enterprise pricing.



No more “death by email”

If you're still managing large projects by email, you're not alone. Most managers are looking for an easier way.

As a manager, you need more than social networking tools. You need ways to manage productivity, performance and results. That's why TeamLeader brings management and collaboration together.

TeamLeader helps YOU, the manager, do what you do. It was created by managers for managers who want to get things done.

Why TeamLeader?

- Puts you in the loop
- Get your arms around projects
- No more "dropped balls"
- Keeps everything in one place
- Improve accountability, performance and results

Feature Highlights

- Manage teams and performance
- Report on who's doing what, what's late and what's due
- Graph performance trends
- Collaborate
- Import from MS Project
- Sync with MS Outlook
- Integrate your other systems

NASA Case Study

How TeamLeader helped a dispersed team

NASA is world-renowned for assembling and managing great teams that accomplish amazing things.

Today, NASA's managers face new challenges: Their teams are more complex than ever before – often including matrixed fragments of globally dispersed employees and contractors from multiple disciplines.

Ironically, these same managers are required to monitor performance *more* closely, as trends continue toward scattering people, work and documents

How are NASA's managers coping with all this new complexity and responsibility?

Surprisingly, many are not! Email and spreadsheets are still widely used to track and manage major projects.

The NASA Dust Management project stands apart. The senior manager implemented TeamLeader to oversee a nationally dispersed engineering team spanning 8 field centers. The legacy spreadsheet-based reporting system was replaced.

Within one week, the NASA manager was saving time, staying more in the loop and enjoying richer reports. Meanwhile, team members were receiving emails when their tasks were coming due or late. And everything was managed online in one place.

Within a few months, a knowledgebase had evolved, containing a wealth of information for performance and historical reporting.

Download the [NASA Case Study](#).

TeamLeader™ Features Summary

Team Management and Reporting

Team management	Manage dispersed teams from your desktop.
Workshops	Keep related project information in one place.
Task management	Assign, track and manage tasks. It's as easy as sending an email.
Status reporting	Report on status, late tasks, upcoming tasks and more.
Custom report designer	Create custom management reports.
Business intelligence	Manage investments in people. Identify your under-achievers, over-achievers, resource bottlenecks, etc.
Time and cost tracking	Track and report on time for each task. Great for contractors and offshore outsourced work. Know where your budget is going.
Form Management	Make your own forms to capture data.
Alfresco access	Integrated access to Alfresco document repository.

Software as a Service (SaaS)

Get started fast	Sign up and start using immediately.
Subscription based	No major upfront software purchase. No commitment. Stop using anytime if not 100% satisfied.
Fully managed	Virtual Global handles all system administration... managed backups, software upgrades, etc.

Secure

TeamLeader implements a robust application security model based on the SaaS Maker platform: role-based security, widget security, row-level security and other security engines. The public cloud edition is hosted on ISO 27001 certified / FISMA moderate public cloud infrastructure with Authorities to Operate under the Defense Information Assurance Certification and Accreditation Program.

Team Collaboration

Presence awareness	Always know who's logged on and who is working on what, no matter where team members are located.
Workload management	Neatly organize and filter workloads within hierarchical folders.
Discussions *1	Brainstorm about activities with notes neatly filed away.
Internal mail	Send messages to team members.
Contact management	Share and manage contact information.
File Cabinet	Share and track files, documents, forms, checklists, contacts, etc.
Calendar view	Keeps your calendar current with task deadlines as you work.
Email notification	Keeps everyone in the loop about progress.
Voice over IP (VoIP) *1	Talk with team members all over the world.
Remote desktop integration	Seamless integration to the free VNC open source remote desktop services. (beta)
Instant Messaging	Chat with other team members.
POP (incoming) mail	Coordinate with non-TeamLeader users.
Document versioning	Documents are automatically organized in hierarchical structure as team members work. TeamLeader always displays the most recent and allow for rollbacks if necessary.
Asynchronous communication	It is not always possible for distributed teams to wake up at the same time, but TeamLeader lets you work when you're awake and keep projects moving through the night.

Process Management and Workflow

Workflow	Configure custom routing lists.
Rules	Programmatic workflow.
Electronic signatures	Track and manage approvals.

Historical audit trail	Always have access to the "who, what, when and where" of completed tasks.
Form designer	Design, route, and report on forms, with no programming or database experience.
Checklist designer	Guide team members through repeatable processes.

Knowledge Management

Integrated knowledgebase	No need for costly data warehousing or systems integration projects. TeamLeader's database is totally integrated.
SQL backend	Scalable for enterprise teams.

Advanced Features

Plug-in developer's kits	Integrate Web apps to extend the platform.
Data dashboard	Slice and dice form data on the fly.

Ease of Use

Outlook look-and-feel	Low training cost and faster implementation.
Outlook synchronization	TeamLeader doesn't replace Outlook... it works with it.
Templates	Create new workshops an companies based on existing ones.
Drag and drop files	Interact with your Windows desktop.